Next Steps for New UConn Students

Accept admission, pay deposits and request form
I-20/DS-2019

November 1, 2023
Hello!  

CISS Staff

Arthur Galinat  
Dana Foster  
Benjamin Kohanski  
Eddie Pavliscsak
Hello!

Meg Drakos,
The Graduate School

Kristina Rivera,
Undergraduate Admissions
What degree level have you been admitted to at UConn?
What country are you joining us from today?
Agenda

- Understand How to Accept Offer of Admission and Finalize Admission
- Learn about required trainings & orientation
- Learn What Documents to Prepare for I-20 or DS-2019 Request
- Learn How to Submit I-20/DS-2019 Request and Find I-20/DS-2019 in ISSS Portal
CONGRATULATIONS
Becoming #UConnBound

- **Pay your enrollment fee**
  Your place at UConn is secured by completing your Reply Form, found in your applicant portal, and submitting the $400 non-refundable enrollment fee.

- **Form I-20 Process and ISSS Portal, and Obtaining your F-1 Visa**
  The Form I-20 will enable you to apply for the F-1 Visa necessary to study in the United States. The F-1 Visa application should be completed immediately as it is difficult to determine the length of time for processing. For more information about please visit: [admissions.uconn.edu/fall-international-checklist](admissions.uconn.edu/fall-international-checklist).

- **Connect with UConn Nation**
  Your new campus community is made up of exceptional individuals who are ready to drive you to your fullest potential. See for yourself, visit [admissions.uconn.edu/explore-uconn](admissions.uconn.edu/explore-uconn) for a complete listing of engagement opportunities.

- **Complete the housing application**
  Storrs Main Campus housing applications must be submitted by November 17. The priority housing application deadline for UConn Stamford is November 17. Applications are to be submitted online by visiting the Residential Life website [reslife.uconn.edu](reslife.uconn.edu).

- **Register for Orientation**
  Beginning mid-November, you’ll receive notification to attend UConn’s Orientation Program, provided your enrollment fee has been received. All incoming students are required to complete orientation, where you’ll learn about our academic programs, meet with an advisor and select your fall semester classes. Visit [orientation.uconn.edu](orientation.uconn.edu) for more information.

- **Submit your final transcript by January 15**
  Your official final high school/secondary school transcript, including graduation date, must be submitted to UConn directly from the secondary institution either electronically or by mail in a sealed envelope by January 15. Transcripts in a language other than English must be accompanied by a certified English translation.

- **Submit your Health History Form by January 1**
  Students who are not compliant with all of the required immunizations by the tenth day of classes will have a hold placed on their student record and will be unable to participate in the add/drop registration process.

Visit [uconnbound.uconn.edu](uconnbound.uconn.edu) for detailed admitted student information.
This is the applicant portal view when there is an unviewed decision. When a student clicks View Update, they’ll be linked to their decision letter.
Once the decision is viewed, the page view will change to reflect admitted student content.

Students will see a link to reply to the offer of admission and pay the enrollment deposit fee. That link will bring students to the Reply Form.

Admission Details:
- Program: School of Engineering
- Major: Robotics Engineering
- Campus: Storrs
- Honors Program: Accepted
- Merit Scholarship Award: STEM Academic Excellence Scholarship
- Tuition Classification: In-State

Reply to Your Offer of Admission and Pay Enrollment Fee

Admissions Decision Accept & Change Request Form
Gap Year/Deferral Request Form

Do you accept the offer of admission?*
- I ACCEPT my offer of admission.
- I DECLINE my offer of admission.

In order to develop an inclusive community for instruction, research and outreach, the University of Connecticut embraces diversity and cultivates leadership, integrity, and engaged citizenship among our students, faculty and staff. This collegiate and vibrant environment promotes and nurtures perspectives that are enabled through differences in culture, experience and values.

By securing your place at the University of Connecticut, you are agreeing to uphold the values established for our community.

As a reminder, you are required to notify the Office of Undergraduate Admissions should you be involved in any disciplinary matters prior to your arrival at UConn. Your offer of admission is contingent upon your ability to contribute positively to the UConn community. Should the information on your application be deemed untrue or if information comes to light that questions the integrity of your application for admission, the Office of Undergraduate Admissions reserves the right to reconsider your admission decision.

Electronic Signature**
Pay your enrollment fee

Your place at UConn is secured by completing your Reply Form, found in your applicant portal, and submitting the $400 non-refundable enrollment fee.

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Do you accept the offer of admission?*
- I ACCEPT my offer of admission.
- I DECLINE my offer of admission.

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Electronic Signature*

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Visit uconnbound.uconn.edu for detailed admitted student information.
Students who accept our offer of admission but do not immediately pay the enrollment fee will see this button change from reply to your offer of admission and pay your enrollment fee to pay your enrollment fee.
Becoming #UConnBound

Form I-20 Process and ISSS Portal,
and Obtaining your F-1 Visa

The Form I-20 will enable you to apply for the F-1 Visa necessary to study in the United States. The F-1 Visa application should be completed immediately as it is difficult to determine the length of time for processing. For more information about please visit: admissions.uconn.edu/fall-international-al-checklist.

Prepare electronic copies (.pdf or .jpg) of the required documents listed below. All documents must be named as "YOUR FAMILY NAME, your given name-item name" (e.g. SMITH, John - passport). Previously submitted documents as part of the application for admission will not be considered.

1. Copy of passport
2. Completed and signed Financial Declaration Form
3. Financial support document indicating source of expected funding (e.g. bank statement issued after February 1, 2022 in English, personal sponsor) to show you can meet estimated costs for first year of program
4. If you are currently in the U.S.: Copies of your current immigration documents (for example, I-20/DS-2019 if currently in F or J status, or I-94 with status expiration date, if holding another visa status).

If you have been studying in the U.S. with an F or J visa, you must request that your current school transfer your SEVIS record to the UConn campus where you will enroll. You must read the special information for transfer-in students further on this page for a listing of the UConn campus names for SEVIS transfer purpose. You must also provide a copy of your UConn admission letter to your current international office. UConn will not issue your new Form I-20 until after your current school releases your SEVIS record.

Visit uconnbound.uconn.edu for detailed admitted student information.
Register for Orientation

- All incoming students are required to attend an orientation session for their assigned campus.

- Learn more about UConn’s academic programs, student community, and on-campus services; connect with classmates and Orientation leader; meet with an academic advisor; and register for fall semester courses.

- Orientation registration is available beginning mid-April (details sent to student’s personal email address once the enrollment fee is received).

CONTACT:
Office of Orientation Services
orientation.storrs@uconn.edu
orientation.storrs.uconn.edu
Complete the Housing Application by May 19*

*First-year students are required to submit the housing application. Students interested in participating in a Learning Community are encouraged to apply through the housing application by May 1 for priority consideration.

45% of first-year students join a Learning Community

Students attending UConn Avery Point and UConn Hartford have the option to live on the main campus in Storrs. For more information, including housing requirements and FAQs, visit reslife.uconn.edu.
Submitting the Official Final Transcript

• Must include graduation date and/or graduation certificate
• Must be submitted to UConn directly from the secondary institution
• Must be submitted electronically or by mail in a sealed envelope
• Must be received by July 1, 2023

University of Connecticut
Office of Undergraduate Admissions
2131 Hillside Road
Storrs, Connecticut 06269
CONGRATULATIONS ON YOUR ACCEPTANCE!

1.) Reply to the offer of Admission
2.) Pay Deposit (if required by your program)
3.) Request I-20/DS-2019
4.) Send official transcripts/degree certificates to The Graduate School
5.) Required Interpersonal Violence Prevention Training
6.) Orientation
7.) Optional Steps
Reply to the offer of admission by logging into your Application Status Portal.

You can accept admission 2 ways:

1.) Select the Reply to Offer Form in Application Status Portal

Or

2.) Open admission letter in Application Status Portal, then click on link under Enrollment section that notes the deadline to accept admission.
   a.) Required deposits: Show after you accept admission, 2 weeks to pay. (BAPM, MSFRM, Nursing, Social Work)

Enrollment

Thank you for your interest in the University of Connecticut Graduate School, and we look forward to hearing from you as soon as you are able to finalize your educational plans. Please note, you must click here to respond by Friday, July 26, 2023.

Sincerely,

Kent E. Holsinger
Vice Provost for Graduate Education
Dean of The Graduate School
University of Connecticut
The Graduate School: Reply to Offer of Admission

Reply to Offer of Admission form: **Always check your deadline to accept admission!**

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Please note: If deadline in admission letter or deposit deadline have passed, your program will need to approve an extension.
The Graduate School: Pay Deposit (if required)

In your Application Status Portal:

Pay deposit (if required by your program).

Please note: If deposit deadline has passed, your program will need to approve an extension.
The Graduate School: Request I-20/DS-2019

In your Application Status Portal:

- **Link** to request I-20/DS-209 in offer letter:
- NetID is required to apply for I-20/DS-2019
- NetID takes 2-5 business days to activate after official admission decision has been made.

![Image of Application Status Portal]

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**Visa Information**

If you are an international student who requires U.S. student visa sponsorship by the University of Connecticut, please submit an immigration document request to International Student & Scholar Services after you complete the enrollment form.

**Information Technology Services**

You will receive two emails from UConn ITS (Information Technology Services) with your NetID and activation code within 2-5 business days of admission. You will need your NetID to apply for your visa sponsorship. Please contact techsupport@uconn.edu if you do not receive your NetID information or have problems activating your NetID. Please make sure to check your "spam/junk/cluster" mail before contacting ITS or The Graduate School.

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**Funding**

The Department you have been admitted to is unable to provide funding at this time. For funding information, please contact your department and review your Graduate Assistantship.

**Visa Information**

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**Enrollment**

Thank you for your interest in the University of Connecticut Graduate School, and we look forward to hearing from you as soon as you are able to finalize your enrollment plan. Please reply, you will need to have responded by Friday, July 15, 2022.

Sincerely,

[Name]
Director, Office of Graduate Education
Dean of Graduate School
University of Connecticut
Finalize Admission:

- Missing documents will be reflected on your Application Checklist on your Application Status Portal.

- After you accept admission, please allow 3-5 business days for our office to audit your application for required transcripts and update the checklist on your Application Status Portal.

- If you are missing any required transcripts and or diplomas/degree certificates our office will personally email you, letting you know what items we will require to finalize your admission.
The Graduate School: Send Official Documents

How to send your official transcripts & diplomas/degree certificates:
If your school’s Registrar’s office uses an electronic transcript service, please request that their office send your transcripts electronically to gradadmissions@uconn.edu.

Please note: we do not accept transcripts emailed to gradadmissions@uconn.edu directly from the applicant or the university.

If they only provide paper copies, request that they send these documents to:

The Graduate School
Nathan L. Whetten Graduate Center
438 Whitney Road Extension, U-1152
Storrs, CT 06269-1152

If you only have 1 copy of these official materials from an International institution (not a US School), send them to the same address listed above with the the:

International Transcript cover Sheet

Use an Evaluation Service
The Graduate School does not require third-party credential evaluations for international transcripts, however, we accept evaluations as official documents from members of the following services:
- NACES (National Association of Credential Evaluation Services)
- AICE (Association of International Credential Evaluators)

Use a Verification Service
International transcripts can also be sent electronically (to gradadmissions@uconn.edu) using the following approved verification services:
- WES (World Education Services)
- IEE (International Education Evaluations)
- ECE (Educational Credential Evaluators)

Official Documents from China:
- CHESICC (China Higher Education Students Information and Career Center)
- CDGDC (China Academic Degrees and Graduate Education Development Center)

Official Documents from India:
- TrueCopy

Official Documents from Nigeria:
- ETX-NG (Electronic Transcript Exchange and Certificate Verification System for Nigeria)
The Graduate School: Required Training

Required Interpersonal Violence Prevention training:

- All new graduate students are required to complete an interpersonal violence prevention training.
- Information for newly entering graduate students:

Dear Preferred First,

It is a pleasure to welcome you to the UConn community of scholars in the program on the campus. We look forward to you beginning your program in the semester. There are several important items I need to pass on to you:

- Your assigned major advisor is Professor Kent Holminger.
- As a University student, the Family Educational Rights and Privacy Act (FERPA) and University FERPA Policy afford you certain rights with regard to disclosure of your student records and information. View more information about FERPA.
- Should your plans change, you must notify both the Graduate School and your program/faculty immediately to hold your place in the program; otherwise, your graduate student standing and your international documentation will be cancelled, along with any financial aid.

Visa Sponsorship

If you are an international student who requires U.S. student visa sponsorship by the University of Connecticut, please submit an immigration document request to International Student & Scholar Services.

If you have any questions concerning your arrival or orientation information please contact our International Students and Scholar Services (ISSS) office. You may reach them at (860) 486-3855 (phone), (860) 486-5000 (fax), or 2111 Hillside Rd., Unit 1603, Storrs CT 06269-1603 (mail).

Next Steps

- At the time of your admission offer, you were emailed your UConn NetID and Activation Code. Your NetID will provide you with access to the entire course management system, library resources, and much more. If you are a current or returning student, your NetID will remain the same. For any assistance with your NetID or release of the information already emailed, please contact Information Technology Services at (860) 486-4357 or email helpdesk@uconn.edu.
- Additional information for new students, including orientation and the interpersonal violence prevention training requirement, can be found here: Information for Newly Entering Graduate Students.

Again, I welcome you to the University of Connecticut. Best wishes for success in your graduate career.

Cordially yours,

Kent E. Holminger
Vice Provost for Graduate Education
Dean of the Graduate School
University of Connecticut
Orientation:

- After your admission is finalized, orientation can be found in your Application Status page.
The Graduate School: Optional Steps

Campus Change:
- Please request campus changes through your program, and confirm with ISSS that the campus location is correct on your visa documents.

Options if you are unable to attend Spring 2024 term:
For incoming students facing this difficult dilemma, The Graduate School currently has 2 options (possibly 3):
1.) With approval from your admitted program, you may defer your admission up to 1 full academic year from when your application was submitted.
2.) Withdraw your application from consideration.
3.) Program requests late arrival on your behalf.

A request of a deferral, or application withdrawal can be made through the Accounts & Forms area of your Application Status page.
- We strongly encourage requests for graduate students who have not been appointed as a GA to be made prior to the first day of the semester.
- Graduate students who have been appointed as a GA must submit their requests prior to the start date of their appointment.
- These requests must be submitted no later than the 10th day of the semester.
I-20/DS-2019 Request
Make Request Early
Starts Student Visa Application Process
SEVIS ID Number
Triggers ISSSS Communications
3 Required Documents

1. Passport
2. Financial Declaration Form
   ISSS I-20 Request Webpage
   International Admitted Student Checklist
3. Proof of Funding
   Bank statement/Bank Certificate
   Scholarship/UConn Assistantship Letter
Undergraduate Students
(Bachelor’s Students)

Spring 24 Admitted Students
Or
Bachelor’s students with admission deferred to Spring 2024

https://admissions.uconn.edu/spring-checklist/
Start Request

https://isss.uconn.edu/ > Request Student I-20/DS-2019

Graduate and Professional Students (MS, PhD, LLM, Students) and some Undergrad Students

**Option 1** - Spring 24 Admitted Students
   Or
   Graduate students with admission deferred to Spring 24

**Option 2** - Fall/Spring 2020-2023 Admitted Students All Students
Start Request

Log in with NetID and Password

Select Term you will arrive in U.S.

Complete Required Information questionnaire

Optional Parameters:
- Personal (Non-UConn) Email Address
- Emergency Contact Phone #
- Emergency Contact Email
- Orientation

Required Addresses:
- All required addresses have been provided.

Save
Cancel
Submit
I-20/DS-2019 Request

Read Instructions
3 sections
1. Attached Documents
   a. Passport
   b. Financial Declaration
   c. Funding Support Docs
2. Signature Documents
3. Questionnaires
   a. I-20 Request
   b. Add Dependent(s)
   c. SEVIS Transfer

Click **SUBMIT** at top of page!
For transfer students

### Signature Documents

Click the following signature document to view and digitally sign important documents to indicate your agreement and understanding.

<table>
<thead>
<tr>
<th>Title</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>I-94 Review Consent Confirmation</td>
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</table>

### Questionnaire(s)

Click the questionnaire title to view and complete the following online questionnaire(s). You may begin a questionnaire and save it for later completion. You must click Submit in order for the questionnaire to be logged as complete and ready for review.

<table>
<thead>
<tr>
<th>Title</th>
<th>Completed</th>
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<tbody>
<tr>
<td>I-20/DS-2019 Request Form</td>
<td></td>
</tr>
<tr>
<td>Request to Add Dependent(s)</td>
<td></td>
</tr>
<tr>
<td>SEVIS Transfer In Student Form</td>
<td></td>
</tr>
</tbody>
</table>
Print Your I-20/DS-2019

UConn issues I-20 and DS-2019 forms electronically.

Check your email for I-20/DS-2019 issuance and instructions to print document from ISSS portal and sign page one.

Review information is correct. Communicate with UConn staff by email.

- Name, DOB, Campus
Troubleshooting

"Your login credentials have been accepted, but no record in the SIS resource could be found matching your ID."

Report Login Trouble to international@uconn.edu

Your login indicates you have a valid UCONN login ID, but you have not yet been set up to access the UCONN International Student & Scholar Services website. Please refer to the information below for first-time users.

**First Time Users:**
If you are a first time user of this site, click the link which describes the type of user that you are:

- User
- Recommender
- Reviewer
- Staff

If you believe you do require access to this site, click here to report your inability to login.
Upcoming and Past Webinars

https://isss.uconn.edu/webinars/

**Wednesday, November 8** - Immigration Procedures and Applying for Your Visa

**Wednesday, November 15** - Finding Housing at UConn

**Wednesday, TBD** - Bursar's Office and Student Health and Wellness Requirements and Services

**Wednesday, TBD** - Information and Deadlines for International Graduate Students
Important Upcoming Dates

Monday, January 1- Deadline to submit Health History Form

Monday, January 8- Deadline to pay fee bill for Undergraduate students

Thursday, January 11- Move-in Date for International Graduate and Undergraduate Students who are signed up for International Welcome Program at Storrs Campus.

Friday, January 12- Mandatory Welcome Program/Orientation for Storrs campus students

Friday, January 12- Deadline to pay fee bill for GRAD, LAW, LLM

Monday, January 15- Immigration Check-in at CISS

TBD- Student Health & Wellness Screening for Graduates students
Questions

Undergraduate Admissions Questions
beahusky@uconn.edu

Kristina Rivera kristina.rivera@uconn.edu

Graduate Admissions Questions
gradadmissions@uconn.edu

Meg Drakos meg.drakos@uconn.edu

International Student and Scholar Services (ISSS) international@uconn.edu

Ben Kohanski benjamin.kohanski@uconn.edu
Eddie Pavliscsak edward.pavliscsak@uconn.edu
Dana Foster dana.foster@uconn.edu
Arthur Galinat arthur.galinat@uconn.edu