Next Steps for New UConn Students

Accept admission, pay deposits and request form I-20/DS-2019

October 26, 2021
Hello!

Arthur Galinat, ISSS

Jennifer King, ISSS
Hello!

Meg Drakos,
The Graduate School

Kristina Rivera,
Admissions
Goals for Today

• Understand How to Accept Offer of Admission
• Learn How to Finalize Admission
• Learn about required trainings & orientation
• Learn What Documents to Prepare for I-20 or DS-2019 Request
• Learn How to Submit I-20/DS-2019 Request
• Learn How to Find I-20/DS-2019 in ISSS Portal
You're In! We know how hard you’ve worked to get here. Let out a deep breath and pat yourself on the back. Be proud of all that you accomplished.

It’s time to kick-start your future. Take advantage of the opportunity in front of you. Become better than you thought you could be.

Are you ready? Your UConn story starts now.
Pay your enrollment deposit fee by May 1.

Your place at UConn is secured by completing your Reply Form, found in your applicant portal, and submitting the $400 non-refundable enrollment deposit fee.

Visit uconnbound.uconn.edu for detailed admitted student information.
Do you accept the offer of admission?*

- I ACCEPT my offer of admission.
- I DECLINE my offer of admission.

In order to develop an inclusive community for instruction, research and outreach, the University of Connecticut embraces diversity and cultivates leadership, integrity, and engaged citizenship among our students, faculty and staff. This collegiate and vibrant environment promotes and nurtures perspectives that are enabled through differences in culture, experience and values.

By securing your place at the University of Connecticut, you are agreeing to uphold the values established for our community.

As a reminder, you are required to notify the Office of Undergraduate Admissions should you be involved in any disciplinary matters prior to your arrival at UConn. Your offer of admission is contingent upon your ability to contribute positively to the UConn community. Should the information on your application be deemed untrue or if information comes to light that questions the integrity of your application for admission, the Office of Undergraduate Admissions reserves the right to reconsider your admission decision.

Have you ever been convicted of a crime?*

- Yes
- No

Please explain the situation including any relevant details and dates.*

Electronic Signature*

Submit  Cancel
**Form I-20 Process and ISSS Portal, and Obtaining your F-1 Visa**

The Form I-20 will enable you to apply for the F-1 Visa necessary to study in the United States. The F-1 Visa application should be completed immediately as it is difficult to determine the length of time for processing. For more information about please visit: admissions.uconn.edu/fall-international-checklist.

Prepare electronic copies (.pdf or .jpg) of the required documents listed below. All documents must be named as "YOUR FAMILY NAME", your given name-item name" (e.g. SMITH, John - passport). Previously submitted documents as part of the application for admission will not be considered.

1. Copy of passport
2. Completed and signed Financial Declaration Form
3. Financial support document indicating source of expected funding (e.g. bank statement issued after February 1, 2019 in English, personal sponsor) to show you can meet estimated costs for first year of program
4. If you currently reside in the U.S. with an F-1 Visa and will transfer your SEVIS record to UConn, complete the SEVIS Transfer Release Form with your current school's DSO/ARO. You must upload the completed SEVIS Transfer Form with your online I-20/DS-2019 request or your current school can send this information directly. Please note UConn will not issue your new Form I-20 until after your SEVIS record is released by your current school.

Visit uconnbound.uconn.edu for detailed admitted student information.
Connect with UConn Nation—register for a virtual admitted student event. Visit uconnbound.uconn.edu for a complete listing of events on all of UConn’s campuses. Whether it’s attending our virtual UConn Bound Week or chatting with one of our Husky Insiders, see for yourself why UConn is an exciting and vibrant community.

Visit uconnbound.uconn.edu for detailed admitted student information.
- **Pay your enrollment deposit fee by May 1**
  Your place at UConn is secured by completing your Reply Form, found in your applicant portal, and submitting the $400 non-refundable enrollment deposit fee.

- **Form I-20 Process and ISSS Portal, and Obtaining your F-1 Visa**
  The Form I-20 will enable you to apply for the F-1 Visa necessary to study in the United States. The F-1 Visa application should be completed immediately as it is difficult to determine the length of time for processing. For more information about please visit: admissions.uconn.edu/fall-international-checklist.

- **Connect with UConn Nation—register for a virtual admitted student event**
  Visit uconnbound.uconn.edu for a complete listing of events on all of UConn’s campuses. Whether it’s attending our virtual UConn Bound Week or chatting with one of our Husky Insiders, see for yourself why UConn is an exciting and vibrant community.

- **Complete the housing application**
  Storrs Main Campus housing applications must be submitted by May 1. The priority housing application deadline for UConn Stamford is April 1. Applications are to be submitted online by visiting the Residential Life website at reslife.uconn.edu.

- **Register for Orientation**
  Beginning mid-May, you’ll receive notification to attend UConn’s Orientation Program, provided your enrollment deposit fee has been received. All incoming students are required to complete orientation, where you’ll learn about our academic programs, meet with an advisor and select your fall semester classes. Visit orientation.uconn.edu for more information.

- **Submit your final transcript by July 1**
  Your official final high school/secondary school transcript, including graduation date, must be submitted to UConn directly from the secondary institution either electronically or by mail in a sealed envelope by July 1, 2021.

- **Submit your Health History Form by July 1**
  Students who are not compliant with all of the required immunizations by the tenth day of classes will have a hold placed on their student record and will be unable to participate in the add/drop registration process.

Visit uconnbound.uconn.edu for detailed admitted student information.
Accept offer of admission by logging into your Application Status Portal.

You can accept admission 2 ways:

1.) Select the Reply to Offer Form in Application Status Portal or
2.) Open admission letter in Application Status Portal, then click on link under Enrollment section that notes the deadline to accept admission. (If you have a deposit, this will show after you accept admission- BAPM, MSFRM, Nursing, Social Work, and you will have 2 weeks to pay before it expires.)

• Please note: If deadline in admission letter or deposit deadline have passed, your program will need to approve an extension.
The Graduate School: Next Steps

Reply to Offer of Admission form:

Please note, you must respond by the enrollment deadline date given in your decision letter (April 01, 2021). After this date, the offer will expire.

Once you have accepted enrollment, The Graduate School will review your file for official transcripts and/or degree certificates/diplomas. If your official materials have been received, we will finalize your admission and a matriculation letter will be posted to your application status portal. If official documents required for matriculation are missing, you will be notified by email.

International applicants will not receive visa documents from UConn until their admission has been finalized.

Do you accept the offer of admission?
- I ACCEPT my offer of admission.
- I DECLINE my offer of admission.

[Submit] [Cancel]
The Graduate School: Next Steps

Finalize Admission:

• Missing documents will be reflected on your Application Checklist on your Application Status Portal.

• After you accept admission, please allow 3-5 business days for our office to audit your application for required transcripts and update the checklist on your Application Status Portal.

• If you are missing any required transcripts and or diplomas/degree certificates our office will personally email you, letting you know what items we will require to finalize your admission.
The Graduate School: Next Steps

How to send your official transcripts & diplomas/ degree certificates:

Contact your Registrar’s office and request that send the transcripts electronically to gradadmissions@uconn.edu, if they only provide paper copies, request that they send these documents to:

The Graduate School
Nathan L. Whetten Graduate Center
438 Whitney Road Extension, U-1152
Storrs, CT 06269-1152

If you only have 1 copy of these official materials from an International institution (not a US School), send them to the same address listed above with the the:

International Transcript cover Sheet

Use an Evaluation Service
The Graduate School does not require third-party credential evaluations for international transcripts, however, we accept evaluations as official documents from members of the following services:

- NACES (National Association of Credential Evaluation Services)
- AICE (Association of International Credential Evaluators)

Use a Verification Service
International transcripts can also be sent electronically (to gradadmissions@uconn.edu) using the following approved verification services:

- WES (World Education Services)
- IEE (International Education Evaluations)
- ECE (Educational Credential Evaluators)

Official Documents from China:

- CHESICC (China Higher Education Students Information and Career Center)
- CDGDC (China Academic Degrees and Graduate Education Development Center)

Official Documents from India:

- TrueCopy
Not Anymore Training:

- All new graduate students are required to complete an interpersonal violence prevention training, before having the ability to register for classes.
- The link for this training is in your matriculation letter (if you have had your admission finalized):
  - https://studentsuccess.org/students/uconn/register

---

UCONN Graduate School

Jonathan Husky
1234 Drive
Storrs, CT 06269-0001

Dear Jonathan,

It is a pleasure to welcome you to the UConn community of scholars in the Animal Science MS program on the Storrs campus. We look forward to you beginning your program in the Fall 2021 semester. Should your plans change, you must notify both The Graduate School and your program faculty immediately to hold your place in the program, otherwise your graduate student standing and your international documentation will be cancelled, along with any financial aid.

If you are an international student who requires U.S. student visa sponsorship by the University of Connecticut, please submit an immigration document request to International Student & Scholar Services.

If you have any questions concerning your arrival or orientation information please contact the International Students and Scholar Services (ISSS) office. You may reach them at (860) 486-3066 (phone), (860) 486-5800 (fax), or 201 Hillside Rd., Unit 1083, Storrs CT 06269-1083 (mail).

There are several other important items I need to pass on to you:

- Your assigned major advisor is Professor , whom you should contact prior to your arrival on campus.
- At the time of your admission offer, you were emailed your UConn NetID and Activation Code. Your NetID will provide you with access to the online course management system, library resources and much more. If you are a current or returning student, your NetID will remain the same. For any assistance with your NetID or reissue of the information already emailed, please contact Information Technology Services at (860) 486-5307 or email techsupport@uconn.edu.
- All new students are required to complete an interpersonal violence prevention training at https://studentsuccess.org/students/uconn/register prior to registration.
- Information for new students can be found here: Information for Newly Entering Graduate Students.
- As a University student, the Family Educational Rights and Privacy Act (FERPA) and University FERPA Policy afford you certain rights with regard to disclosure of your student records and information. More information about FERPA can be found here.

Again, I welcome you to the University of Connecticut. Best wishes for success in your graduate career.

Cordially yours,

Kent E. Heisinger
Vice Provost for Graduate Education
Dean of The Graduate School
University of Connecticut
Orientation:

- The Graduate School will host a virtual orientation for Spring 2022 on Thursday 1/13/22.
- Will consist of welcome from the Dean, student panel and breakout sessions.
- The Graduate School strongly recommends that students attend online orientation, however it is not required.
- More information will be sent to matriculated students shortly.

https://grad.uconn.edu/incoming-students/orientation/
The Graduate School: Next Steps

Campus Change:
- Please request campus changes through your program, and confirm with ISSS that the campus location is correct on your visa documents.

Options if you are unable to attend Spring 2022 term:
For incoming students facing this difficult dilemma, The Graduate School currently has 2 options (possibly 3):
1. With approval from your admitted program, you may defer your admission up to 1 full academic year from when your application was submitted.
2. Withdraw your application from consideration.
3. PENDING: Request permission for a late arrival.

A request of a deferral, application withdrawal, or a late arrival should be made through the Accounts & Forms area of your Application Status page.
- We strongly encourage requests for graduate students who have not been appointed as a GA to be made prior to the first day of the semester.
- Graduate students who have been appointed as a GA must submit their requests prior to the start date of their appointment.
- These requests must be submitted no later than the 10th day of the semester.
<table>
<thead>
<tr>
<th>SEVIS ID: N00472083A</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I-20/DS-2019</strong></td>
</tr>
</tbody>
</table>

**Request**

- Make Request Early
- Starts Student Visa Application Process
- SEVIS ID Number
- Triggers ISSS Communications
3 Required Documents

1. Passport
2. Financial Declaration Form
   ISSS I-20 Request Webpage
   International Admitted Student Checklist
3. Proof of Funding
   Bank statement/Bank Certificate
   Scholarship/UConn Assistantship Letter
Undergraduate Students (Bachelor’s Students)

Spring 2022 Admitted Students

Or

Bachelor’s students with admission deferred to Spring 2022

Fall/Spring 2020-2021 Admitted Students apply through ISSS

https://admissions.uconn.edu/fall-international-checklist

You're in. So, what's next?

Pay Your Enrollment Deposit Fee

Form I-20 Process and ISSS Portal

The Form I-20 will enable you to apply for the F-1 visa necessary to study in the United States. The F-1 application should be completed immediately as it is difficult to determine the length of time for processing. We will issue the Form I-20 and your official letter of admission after your supporting documents and enrollment deposit are received through the ISSS Portal. In order to provide the most accurate information, please allow 24 hours from submitting your Form I-20 request for it to be processed.

Prepare electronic copies (pdf or .jpg) of the required documents listed below. All documents must be named as "YOUR FAMILY NAME, your given name - item name" (e.g. SMITH, John - passport). Previously submitted documents as part of the application for admission will not be considered.

1. Copy of passport
2. Completed and signed Financial Declaration Form
3. Financial support document indicating source of expected funding (e.g. bank statements issued after February 1, 2019 in English, personal sponsor) to show you can meet estimated costs for first year of program
4. If you currently reside in the U.S. with an F/J Visa and will transfer your SEVIS record to UConn, complete the SEVIS Transfer Release Form with your current school's DSO/ARO. You may upload the completed SEVIS Transfer Release Form with your online I-20/DS-2019 request. Your current school can send this information directly. Please note: UConn will not issue you a new Form I-20 until after your SEVIS record is released by your current school.
Start Request

Option 1 - Spring 2022 Admitted Students
Or Graduate students with admission deferred to Spring 2022

Option 2 - Fall 2020/Spring 2021/Fall 2021 Admitted Students All Students

https://isss.uconn.edu/ > Request

Graduate and Professional Students (MS, PhD, LLM, JD Students) and some Undergrad Students (UGrad Students)

2. Request Form I-20 or DS-2019 - Select either Option 1 or Option 2, based on your situation.

Option 1: New Students

Start I-20/DS-2019 Request (Log in to ISSS Portal)

Continue I-20/DS-2019 Request (Log in to ISSS Portal for Previously Started Request)

Option 2: Current orReturning UConn Students

Start I-20/DS-2019 Request (Log in to ISSS Portal)

Continue I-20/DS-2019 Request (Log in to ISSS Portal for Previously Started Request)

Select the record term (Semester/Year) for the semester you will arrive.

Use this form to request an I-20 or DS-2019 if:
- You are a current UConn student and you are finishing one program and will begin another
- You started your UConn program outside the U.S.
- You are changing the UConn campus where you study
- You are already a UConn student and you need an I-20 to change visa status
- You are returning from a Leave of Absence
- You have been readmitted to UConn to continue a program that you didn’t finish.
Start Request

Log in NetID and Password

Select Term you will arrive in U.S.

Complete Required Information questionnaire

Required Addresses:

- All required addresses have been provided.

Optional Parameters:

- Personal (Non-UConn) Email Address
- Emergency Contact Phone #
- Emergency Contact Email
- Orientation

Save Cancel
Submit I-20/DS-2019 Request

Read Instructions
3 sections
1. Attached Documents
   a. Passport
   b. Financial Declaration
   c. Funding Support Docs
2. Signature Documents
3. Questionnaires
   a. I-20 Request
   b. Add Dependent(s)
   c. SEVIS Transfer

Click **SUBMIT** at top of page!
Print Your I-20/DS-2019

UConn issues I-20 form *electronically*. DS-2019 form will be printed and mailed.

Check your email for I-20/DS-2019 issuance and instructions to *print* document from ISSS portal and *sign* page one.

Review information is correct. Communicate with UConn staff by email.

- Name, DOB, Campus
Troubleshooting

"Your login credentials have been accepted, but no record in the SIS resource could be found matching your ID."

Report Login Trouble to international@uconn.edu

Your login indicates you have a valid UCONN login ID, but you have not yet been set up to access the UCONN International Student & Scholar Services website. Please refer to the information below for first-time users.

**First Time Users:**

If you are a first time user of this site, click the link which describes the type of user that you are:

- User
- Recommender
- Reviewer
- Staff

If you believe you do require access to this site, click here to report your inability to login.
Questions

Undergraduate Admissions Questions
beahusky@uconn.edu
Kristina Rivera kristina.rivera@uconn.edu
Graduate Admissions Questions
gradadmissions@uconn.edu
Meg Drakos meg.drakos@uconn.edu
International Student and Scholar Services (ISSS) international@uconn.edu
Jennifer King jennifer.king@uconn.edu
Arthur Galinat arthur.galinat@uconn.edu
Potential Outline (We can make changes if necessary)

I. Intro
II. Agenda
III. Learning outcomes
IV. Admissions Next Steps
   A. Deposit - wait 24 Hours - SCREENSHOT
   B. Accept admission - SCREENSHOT
   C. Orientation - Required Summer Trainings (Welcome to Pack, Protect our Pack, Alcohol Edu etc.) - too soon?????
   D. Final Transcripts - Red Book
   E. Other Info - Gap Year/Deferral Request - Major/College Change After I-20 Issued (what did Arthur forget?)
V. TGS Next Steps
   A. Accept Admission - SCREENSHOT
   B. Final Transcripts and Required Docs. SCREENSHOT
   C. Orientation - Required Summer Trainings (Not Anymore etc.) - too soon?????
   D. Other Info - Deferral, Campus change (what did Arthur forget?)
VI. Request I-20/DS-2019 Form
   A. Required documents
      1. Passport, Fin Dec, Funding Support
      2. Admissions website and ISSS website and COA
      3. Filling out the Financial Declaration Form
   B. Start I-20/DS-2019 Request - Log in to ISSS Portal
   C. Required Information questionnaire
   D. Submit I-20 Request
VII. Questions?