Optional Practical Training (OPT) Application Form

Part I (To Be Completed by Student)

1. Name:________________________________________

2. UConn ID # (7 digits): _______________________

3. Permanent E-mail address (non-UConn) that you will check regularly: ______________________________________

4. I am applying for:
   - [ ] Pre-Completion OPT – OPT that is done while working on degree
     Choose One: [ ] Part-time – up to 20 hours/week or [ ] Full-time – more than 20 hours/week – permitted only during official vacation term.
   - [ ] Post-Completion OPT - OPT that begins after I finish degree
   - [ ] OPT with Thesis Pending – Full time OPT taking place while working only on thesis/dissertation.
     Choose one: [ ] Thesis pending as Pre-OPT or [ ] Thesis pending as Post-OPT*
     *Please meet with your ISSS advisor to determine which type of thesis pending OPT is best for you. Only PhD or Plan A Master’s may choose this option.

5. OPT Start Date: __________________ (mm/dd/yy)   OPT End Date: __________________ (mm/dd/yy)

6. I understand that all OPT employment must be related to my course of study and appropriate to my degree level. My major field of study is: ____________________________________________________________

7. Please list any periods of previously authorized OPT or CPT (Please use backside if more space is needed).

<table>
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<tr>
<th>Practical training (OPT, CPT, etc.)</th>
<th>Start/Ending dates</th>
<th>PT/FT (Part time/Full Time)</th>
<th>Degree</th>
<th>Major field of study</th>
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8. Do you currently have an on-campus job or GA/RA/TA? [ ] Yes  [ ] No

9. If you have a GA/RA/TA, what is the end date listed in your offer letter? __________________ (mm/dd/yyyy)
   Please attach current GA/RA/TA offer letter to OPT application materials.

I certify that the above information is correct, and that my employment on OPT will be related to my major field of study and appropriate for my current degree level.

________________________________________
Student’s Signature

________________________________________
Date

________________________________________
Phone Number
Part II (To Be Completed by the Student’s Academic Advisor or Department Head)

ISSS must confirm the student’s date or expected date of degree completion in order to issue the Form I-20 with accurate program completion date. Based on your answer below, we will set the program completion date of the I-20. The student must complete the degree program by the date listed below.

For advisors to graduate students: All international students have an immigration document called a Form I-20, which is maintained and updated by ISSS throughout a student’s academic career. The Form I-20 lists the students program completion date, which should be consistent with the effective completion date listed in the Student Administration System (Peoplesoft). Per Graduate School definition, a Graduate Assistantship is part of a student’s academic program. Therefore, if the student has a graduate assistantship in the final semester of their degree study, we will update the Program End Date on the Form I-20 to match the Graduate Assistantship contract end date. However, if the student requires a graduation earlier than the end of the academic term, we will update the Program End Date to the earlier date, and they must separate early from any on-campus employment in which they are engaged, including Graduate Assistantships.

Student’s Degree Level (BS, MS, Ph.D. etc.): ___________ Student’s Academic Major: _______________________

Please select the option that best fits the student’s completion plan:

Question 1:
1. The student will complete or did complete at the end of the semester? Yes / No
   If yes, confirm which term they will/did complete: Fall/Spring/Summer term (circle one) in year: __________.

   ISSS will update the student’s Program End Date on the Form I-20 to the Last Day of Semester, or Last Day of Graduate Assistantship (if applicable).

Question 2: Will the student or did the student graduate with an alternate completion date? Yes/No

Examples: Student completes early due to flex course ending more than two weeks before semester; student requires an exam offered after the end of term; or student otherwise requests an alternate completion date.

   If yes, expected alternate date of degree completion/date student completed degree: ___/___/_______

   ISSS will update student’s I-20 to list the early graduation date, and this will be the student’s deadline to submit all degree requirements. The student must separate from on-campus employment or Graduate Assistantship no later than this date.

_______________________________________________________________________________________________________________________________

Academic Advisor’s Name          Department          Signature          Date