Optional Practical Training (OPT) Application Form

Part I (To Be Completed by Student)

1. Name: __________________________________________
2. UConn ID # (7 digits): __________________________
3. Permanent E-mail address (non-UConn) that you will check regularly: __________________________________________
4. I am applying for:
   - [ ] Pre-Completion OPT – OPT that is done while working on degree
   - [ ] Post-Completion OPT - OPT that begins after I finish degree
   - [ ] OPT with Thesis Pending – Full time OPT taking place while working only on thesis/dissertation.
5. OPT Start Date: ____________________ (mm/dd/yy)   OPT End Date: ____________________ (mm/dd/yy)
6. I understand that all OPT employment must be related to my course of study and appropriate to my degree level. My major field of study is: __________________________________________
7. Please list any periods of previously authorized OPT or CPT (Please use backside if more space is needed).

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<thead>
<tr>
<th>Practical training (OPT, CPT, etc.)</th>
<th>Start/Ending dates</th>
<th>PT/FT (Part time/Full Time)</th>
<th>Degree</th>
<th>Major field of study</th>
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8. Do you currently have an on-campus job or GA/RA/TA?  [ ] Yes  [ ] No
9. If you have a GA/RA/TA, what is the end date listed in your offer letter? ____________________ (mm/dd/yyyy)
   Please attach current GA/RA/TA offer letter to OPT application materials.

I certify that the above information is correct, and that my employment on OPT will be related to my major field of study and appropriate for my current degree level.

______________________________
Student’s Signature

______________________________
Date

______________________________
Phone Number
Part II (To Be Completed by the Student’s Academic Advisor or Department Head)

ISSS must confirm the student’s date or expected date of degree completion in order to issue the Form I-20 with accurate program completion date. Based on your answer below, we will set the program completion date of the I-20. The student must complete the degree program by the date listed below.

For advisors to graduate students: All international students have an immigration document called a Form I-20, which is maintained and updated by ISSS throughout a student’s academic career. The Form I-20 lists the students program completion date, which should be consistent with the effective completion date listed in the Student Administration System (Peoplesoft). Per Graduate School definition, a Graduate Assistantship is part of a student’s academic program. Therefore, if the student has a graduate assistantship in the final semester of their degree study, we will update the Program End Date on the Form I-20 to match the Graduate Assistantship contract end date. However, if the student requires a graduation earlier than the end of the academic term, we will update the Program End Date to the earlier date, and they must separate early from any on-campus employment in which they are engaged, including Graduate Assistantships.

Student’s Degree Level (BS, MS, Ph.D. etc.): ___________ Student’s Academic Major: __________________________

Please select the option that best fits the student’s completion plan:

Option 1: _____
Student will/did graduate at end of Fall/Spring/Summer term (circle one) in year: ___________.
**ISSS will update the student’s Program End Date on the Form I-20 to the Last Day of Semester, or Last Day of Graduate Assistantship (if applicable).**

Option 2: _____
Graduate student will seek an Alternate Completion Date.
Expected date of degree completion/date student completed degree: ___/___/_______
**ISSS will update student’s I-20 to list the early graduation date, and this will be the student’s deadline to submit all degree requirements. The student must separate from on-campus employment or Graduate Assistantship no later than this date.**

Option 3:_____
Graduate student will complete final semester early due to enrollment in one or more Flex Courses.
Last day of flex course: ___/___/_______

Option 4: _____
Student is in a Plan B Master’s program with exam degree requirement; exam offered only after last semester of coursework.
Date of exam: ___/___/_______

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<th>Academic Advisor’s Name</th>
<th>Department</th>
<th>Signature</th>
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10/30/2018 RA

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