Presenters

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Agenda

- Why New Procedures?
- Stats: The Graduate School & ISSS
- Step-by-Step: New Procedures
- Introduction of New ISSS Request Form
- Q & A
Why New Procedures?

- To separate two distinctive qualification assessments
  - Academic admission
  - Immigration eligibility
- To provide a communication tool for students on I-20 status
- To increase efficiency during I-20 processing
## The Graduate School Stats

<table>
<thead>
<tr>
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<th>AY 12-13</th>
<th>AY 13-14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total # of Applications Received</td>
<td>9,719</td>
<td>10,236 (↑5.3%)</td>
</tr>
<tr>
<td>Total # of Applications from Non-USCs/LPRs</td>
<td>4,478</td>
<td>4,779 (↑6.7%)</td>
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<tr>
<td>Total # of Admitted Non-USCs/LPRs</td>
<td>1,212</td>
<td>1,385 (↑14.3%)</td>
</tr>
<tr>
<td>Total # Matriculated Non-USCs/LPRs</td>
<td>677</td>
<td>833 (↑23.0%)</td>
</tr>
<tr>
<td>Fall Semester: # of newly admitted F-1 &amp; J-1 Intl Students</td>
<td>N/A</td>
<td>710</td>
</tr>
<tr>
<td></td>
<td>AY 12-13</td>
<td>AY 13-14</td>
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<tr>
<td>Total # of Intl F-1 &amp; J-1 students sponsored by UConn</td>
<td>2,479</td>
<td>2,700    (↑8.9%)</td>
</tr>
<tr>
<td>% of graduate &amp; advanced degree students</td>
<td>51%</td>
<td>67%      (↑16 points)</td>
</tr>
<tr>
<td>Top 3 schools/colleges with intl students</td>
<td>(1) CLAS (2) Engr (3) Business</td>
<td>(1) CLAS (2) Engr (3) Business</td>
</tr>
<tr>
<td>Top 5 countries represented</td>
<td>(1) China (2) India (3) S. Korea (4) Saudi Arabia (5) Taiwan</td>
<td>(1) China (2) India (3) S. Korea (4) Saudi Arabia (5) Iran</td>
</tr>
<tr>
<td>Fall Semester: total # of initial I-20s/DS-2019s issued (for the entire university)</td>
<td>842</td>
<td>1,159    (↑37.3%)</td>
</tr>
</tbody>
</table>
Step 1

- Student applies to UConn through “Apply Yourself” system
If you are an international student who requires U.S. student visa sponsorship by the University of Connecticut, please be prepared to submit an immigration document request to the International Student & Scholar Services (ISSS) Office. The instructions will be sent to you after you have been admitted by the Graduate School.

For Spring 2015 applicants- the deadline to accept enrollment in your online application is December 19, 2014. For Fall 2015 applicants- the deadline to accept enrollment in your online application is July 31, 2015.

Please be prepared to submit the following documents to the ISSS office after you have been admitted:

1. Financial Declaration Form (http://global.uconn.edu/financial-declaration-forms/)
2. Proof of Support
3. Copy of Passport

Once you have been admitted by the Graduate School- You will be sent a link to request an immigration document where you will be required to upload the materials mentioned above. You will require a NetID to apply for an I-20 or DS-2019. This will be e-mailed to you within 2-5 business days of receiving your admission notification.

Should you have any questions about the required materials, please contact the ISSS office:

international@uconn.edu

http://global.uconn.edu/about/issss/
Step 2

- Program/Department Admission Committee makes decisions and admits students in Hobsons for The Graduate School to review for admission...
Step 3

- The Graduate School conducts final reviews and admits qualified applicants in Hobsons and PeopleSoft.

- The Graduate School sends e-mail notification of a decision on application to student.

- E-mail does not have decision, student must log into application to review admission decision.

- Student receives two emails from UITS regarding their NetID and how to activate their NetID.
Dear XXXX,

Congratulations, it is my pleasure to inform you that the Agricultural and Resource Economics (MS) Graduate Admissions Committee, in conjunction with the Dean of the Graduate School, has approved your admission for graduate studies at the University of Connecticut for Spring 2015. Please inform us as soon as possible whether or not you plan to accept our offer of admission. You can notify us through the enrollment form

by clicking on the link in this email.

We cannot finalize your admission until all official transcripts have been received.

If you have not already done so, please mail your official transcripts to the address below:

Whitten Graduate Center
438 Whitney Road Extension, Unit 1152
Storrs, Connecticut 06269-1152

You can verify receipt of the transcripts by logging into your Hobsons account.

If we do not receive a response to this offer, we will assume that you are not accepting admission. Once you accept admission, a packet will be mailed to you.

If you are an international student who requires U.S. student visa sponsorship by the University of Connecticut, please submit an immigration document request to International Student & Scholar Services after you complete the above enrollment form. To make this request, go to http://global.ucan.edu/intl/2013-2014-online-request/

You will receive two emails from UITS (University Information Technology Services) with your NetID and activation code within 2-3 business days of admission; you will need your NetID to apply for your visa sponsorship. Please contact helpcenter@uconn.edu if you do not receive your NetID information or have problems activating your NetID.

Thank you for your interest in the University of Connecticut Graduate School, and I look forward to hearing from you as soon as you are able to finalize your educational plans.

Note: Applicants are encouraged to contact their department directly with any questions regarding acceptance deadlines or funding.

Sincerely,
Step 4

- Student receives two e-mails from UITS at the time of admission regarding their NetID and how to activate their NetID.

- Student activates their NetID – NetID and password are needed to request an I-20.
Step 5

- Student “accepts” the admission offer via “Enrollment Form” link in the admission decision letter in application.

- Enrollment form link in e-mail WILL disappear AFTER December 19, 2014 for Spring 2015 admission and AFTER July 31, 2015 for Fall 2015 admission.

- The Graduate School forwards ISSS admission packet electronically.
Step 6

• Student submits their I-20 requests directly to ISSS via I-20 online request form (indicated in the admission email notice) – using their NetID & password.

• Student receives confirmation email at their UCONN account with a note that ISSS will contact with further instructions later.
Step 6 (cont’d)

• **I-20 request submission instructions**

• **Financial Declaration Form & Cost of Attendance**
Step 7

- ISSS starts reviewing student’s request when the ISSS file is completed with:
  - Admission files from The Graduate School (see Step 5)
  - Complete online request with required documents from student
    - Graduate Assistantship ship offer letter must be uploaded through the system by student.
    - Issue of one semester only GA offer.
    - GA stipend amount for fall before new figures are set.
Step 8

• Student receives an email notice (notices) from ISSS regarding their I-20 request status
  – If all submitted documents are in order, they are notified as the file is ready for processing.
  – If document/information missing in the request, they receive instructions to resubmit the correct documents/info.

• Remember, student must check UConn emails!
Step 9

- ISSS’ normal processing time is 2 weeks after the ISSS file is in order.
- ISSS processes files on a first-come, first-served basis.
- Upon issuance of I-20,
  - It is forwarded to The Graduate School for distribution.
  - Student receives a pre-arrival instruction email from ISSS.
Step 10

- The Graduate School matriculates student receipt of pending OFFICIAL documents from students (if applicable).

- The Graduate School notifies departments for distribution of matriculation packet with I-20.

- Departments pick up the packets at The Graduate School.

- Departments double check correct mailing addresses with students.

- Departments add any of their own materials and expedite mail to students.
I-20 Request Deadlines

• For students who need to apply for a visa abroad:
  – Spring 2015: December 19, 2014
  – Fall 2015: July 31, 2015
I-20 Request Deadlines

Who doesn’t need to apply for a visa abroad?

- Students currently in the U.S. in F-1 status with another school
- Students currently in the U.S. in another visa status that allows study in the U.S. while an F-1 change of status application is pending
- Students who are Canadian citizens
Questions?