

INTERNATIONAL STUDENT & SCHOLAR SERVICES

University of Connecticut 📍 2011 Hillside Road, Unit 1083; Storrs, CT 06269 📞 Phone: 860-486-3855

🌐 Web: <http://www.iss.uconn.edu> 📧 international@uconn.edu

Optional Practical Training (OPT) Application Form

Please submit the following documents with your OPT Application:

1. ISSS 357 OPT Application (Page 1 + 2)
2. Form I-765
3. Full-time enrollment certification issued by the Registrar's Office, Wilbur Cross Building

Part I (To Be Completed by Student)

1. Name: _____ 2. UConn ID # (7 digits): _____

3. Permanent E-mail address (non-UConn) that you will check regularly: _____

4. I am applying for:

Pre-Completion OPT – OPT that is done while working on degree

Choose One: Part-time~up to 20 hours/week or Full-time~more than 20 hours/week – permitted only during official vacation term.

Post-Completion OPT - OPT that begins after I finish degree

OPT with Thesis Pending – Full time OPT taking place while working only on thesis/dissertation.

Choose one: Thesis pending as Pre-OPT or Thesis pending as Post-OPT*

*Please meet with your ISSS advisor to determine which type of thesis pending OPT is best for you. Only PhD or Plan A Master's may choose this option.

5. OPT Start Date: _____ (mm/dd/yy) OPT End Date: _____ (mm/dd/yy)

6. I understand that all OPT employment must be related to my course of study and appropriate to my degree level. My major field of study is: _____.

7. Please list any periods of **previously** authorized OPT or CPT (Please use backside if more space is needed).

| Practical training (OPT, CPT, etc.) | Start/Ending dates | PT/FT (Part time/Full Time) | Degree | Major field of study |
|-------------------------------------|--------------------|-----------------------------|--------|----------------------|
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8. Do you currently have an on-campus job or GA/RA/TA? Yes No

9. If you have a GA/RA/TA, what is the end date listed in your offer letter? _____ (mm/dd/yyyy)

Please attach current GA/RA/TA offer letter to OPT application materials.

I certify that the above information is correct, and that my employment on OPT will be related to my major field of study and appropriate for my current degree level.

Student's Signature

Date

Phone Number

Part II (To Be Completed by the Student's Academic Advisor or Department Head)

ISSS must confirm the student's date or expected date of degree completion in order to issue the Form I-20 with accurate program completion date. Based on your answer below, we will set the program completion date of the I-20. The student must complete the degree program by the date listed below.

For advisors to graduate students: Per graduate school definition, a Graduate Assistantship is part of a student's academic program. Therefore if the student has a graduate assistantship in the semester that they will complete the degree, the I-20 program end date will reflect either the Graduate Assistantship contract end date OR the date of degree completion indicated below, *whichever comes later*. This will allow the student in most cases to complete the required duties of the graduate assistantship.

Student's Degree Level (BS, MS, Ph.D. etc.): _____ **Student's Academic Major:** _____

If Plan A Master's or PhD student:

When will/did this student complete all course requirements (if Plan A Masters or PhD)? _____ / _____ / _____
mm dd yyyy

When will/did this student submit thesis/dissertation to Graduate School? _____ / _____ / _____
mm dd yyyy

If Bachelor's student or Plan B Master's:

Student will complete degree at end of Fall/Spring/Summer term (**circle one**) in year: _____. ISSS will adjust I-20 program end date to last day of academic term.

If Plan B Master's with final exam offered only after last semester of coursework, date of exam: _____ / _____ / _____
mm dd yyyy

Academic Advisor's Name

Department

Signature

Date