

# INTERNATIONAL STUDENT & SCHOLAR SERVICES

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🌐 Web: <http://www.iss.uconn.edu>

## Hosting Department's Acknowledgement of Responsibilities

The purpose of the J-1 Exchange Visitor Program is to implement the Mutual Educational and Cultural Exchange Act (Fulbright-Hayes Act) of 1961. This Act seeks to increase mutual understanding between the people of the United States and the people of other countries by means of educational and cultural exchange and to promote international cooperation for educational and cultural advancement between the United States and other countries.

To this end, the U.S. Department of State expects hosting institutions to provide exchange visitors with an environment and activities to facilitate such cooperation, and ensure the well-being of the exchange visitors during their stay (22 C.F.R. Part 62).

We, the hosting department, agree to the following statements:

1. The department assumes responsibility to assist in finding/arranging the visiting scholar's housing. The visiting scholar will have housing arranged before their arrival; otherwise the arrival date will be postponed.
2. The department will provide the visiting scholar an adequate work environment to conduct his/her exchange activities at UConn. This includes, but is not limited to, office and laboratory space, equipment and administrative support, access to UConn resources (NetID, UConn ID card, library, etc.) and the availability of the hosting faculty member for the visiting scholar.
3. The faculty sponsor will provide or make available to the visiting scholar and their accompanying family members a variety of appropriate cross-cultural activities. These activities may promote exposure and interchange between visiting scholars (and their families) and Americans so as to increase their mutual understanding of each other's society, culture and institutions (22 C.F.R. § 62.8(d)).
4. The department is required to submit an annual report to ISSS on efforts that promote exchange reciprocity within the department, and on cross-cultural activities provided to the departments' visiting scholar(s). This information will, in turn, be reported by ISSS to the U.S. Department of State in UConn's Exchange Visitor Program Annual Report.

By signing this document, I, the Department Head or Designee, and the faculty sponsor signify an understanding of these conditions.

\_\_\_\_\_  
Signature of Department Head (or Designee) and Date

\_\_\_\_\_  
Name of Department Head (or Designee) and Title

\_\_\_\_\_  
Signature of Faculty Sponsor and Date

\_\_\_\_\_  
Name of Faculty Sponsor and Title

\_\_\_\_\_  
Name of Visiting Scholar

J-1 Program period: from \_\_\_\_\_ to \_\_\_\_\_

# J-1 ENGLISH PROFICIENCY CERTIFICATION

Exchange Visitor's Name: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

Hosting Department: \_\_\_\_\_

Pursuant to 22 CFR 62.10(a)(2), as the faculty sponsor of the exchange visitor named on this J-1 English Proficiency Certification Form, I confirm that the information below is correct.

1. The prospective exchange visitor has the English language skills sufficient to function on a day-to-day basis\* in the United States.
- Yes
  - No

\* "function on a day-to-day basis" may be defined that a foreign national can successfully communicate with the local community, such as negotiating with a landlord, explaining symptoms to a physician, understanding emergency instructions by police and/or fire departments, etc.

2. The prospective exchange visitor has the English language skills sufficient to conduct his/her proposed academic activities\*\* (research, teaching, internship, etc.) in the exchange activity environment.
- Yes
  - No

\*\* The foreign national must be able to efficiently communicate and understand the academic concepts in English, including understanding of safety issues/instructions in a lab context.

3. The required English language skills have been verified (choose one):
- Through an objective interview conducted in English in person or by video conferencing, or by telephone if videoconferencing is not a viable option, on this date (mm/dd/yyyy: \_\_\_\_\_).
  - By valid test score meeting the following standards: TOEFL (79 or above), IELTS (6.5), CEFR (B1 no teaching duties; B2 w/teaching duties). Score documentation is attached.
  - By signed documentation from an academic institution or English language school attesting to visitor's English proficiency.
  - N/A because the exchange visitor's first language is English (see EV Information Form)

\_\_\_\_\_  
Name of Faculty Sponsor

\_\_\_\_\_  
Signature of Faculty Sponsor

\_\_\_\_\_  
Date

## ACADEMIC DEPARTMENT'S FOREIGN NATIONAL DEEMED EXPORT COMPLIANCE VERIFICATION

United States export laws, including the Export Administration Regulations (EAR) and the International Traffic in Arms Regulations (ITAR), prohibit the disclosure, including oral or visual disclosure, or transfer of controlled technical data to foreign persons, whether in the United States or abroad. In accordance with this prohibition, the United States Citizenship and Immigration Services requires employers to certify whether a foreign national employee will have exposure to export-controlled technology or technical data.

To ensure UConn's compliance with export and visa sponsorship laws, please complete the following checklist to the best of your ability. If you have questions about the checklist or the types of technologies that are export-controlled, indicate that you require assistance. The Office of the Vice President for Research will then be in contact with you. For information about Export Control Compliance at UConn, please see here: <http://research.uconn.edu/>.

If the foreign national will work on a sponsored project, please enter the KFS number(s) here:	
Will the foreign national participate in any research that is NOT intended for public dissemination or that may be subject to publication restrictions?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will any unpublished information or data provided by a sponsor funding a research project be disclosed to this foreign national?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the foreign national be exposed to equipment that was specifically designed or developed for military or outer space applications (e.g., night vision cameras, satellite technology, Y-code GPS, fighter jet engines, submarine applications, etc.)?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> I don't know – I need assistance
Will the foreign national be exposed to encryption software source code, or otherwise be involved in the design, development or production of encryption software?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the foreign national need to understand how a piece of laboratory equipment is designed, manufactured, or repaired in the course of the research?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> I don't know – I need assistance
If you checked "Yes" or "I don't know" to any of the above, please explain:	

By signing below, I certify under penalty of perjury that the information in this form is true and correct to the best of my knowledge and that I will contact the Office of the Vice President for Research (OVPR) or International Student & Scholar Services (ISSS) if any of the above information changes.

Signature of Department Head	Date	Name of Department Head
Signature of Principal Investigator, if applicable	Date	Name of Principal Investigator and Title, if applicable

This memorandum accompanies a petition and/or sponsorship request on behalf of:

Name of foreign national: \_\_\_\_\_ Country of citizenship: \_\_\_\_\_  
 Requested visa petition type: \_\_\_\_\_ Period: from \_\_\_\_\_ to \_\_\_\_\_