

# INTERNATIONAL STUDENT & SCHOLAR SERVICES

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## How to Get a Driver's License / CT State ID – Checklist

### STEP 1: DOCUMENTS AND ITEMS TO PREPARE BEFORE GOING TO THE DEPARTMENT OF MOTOR VEHICLES (DMV)

- 1 – If you are a NEW international student or scholar, “Check In” with ISSS. See [www.iss.uconn.edu](http://www.iss.uconn.edu) for Check In details. New international students must also register for courses.
- 2 – Complete 8 hour driving course in CT (UNLESS you have a valid out-of-state license [from another U.S. state] or a valid license from Canada, Germany or France) – see driving schools listed for more information. This step may also be completed during the Written Test/Learner's Permit phase below. Proof of course completion will be required at the time of the road test.
- 3 – Apply and receive Social Security Card, or get letter from Social Security Administration indicating you are ineligible for SSN.

#### *Documents to bring to Social Security:*

- 1 – Passport (w/ entry stamp, visa or change of status information)
- 2 – Printout of I-94 admission record
- 2 – Form I-20 or DS-2019
- 3 – Employment offer letter\*
- 4 – Social Security Letter from International Student and Scholar Services (ISSS)\*

\*Only required if you have an on-campus job offer or employment. If you are not employed, indicate to the Social Security officer that you need letter for DMV purposes.

Social Security is located at 1320 Main Street, Willimantic, CT 06226 (Tyler Square Bus Stop)

Social Security Administration is open Monday – Friday from 9:00 am – 4:00 pm, Wednesday 9 a.m. – 12:00pm. Other Social Security office locations can be found at [www.ssa.gov](http://www.ssa.gov) > Contact > Find an Office.

### STEP 2: LEARNER'S PERMIT (WRITTEN TEST)

Applicants for a new license (except those with valid license from another U.S. state, or from Canada, Germany or France) must pass a written test and apply for an Adult Learner's Permit before you can take the Road Test to obtain your driver's license. It is also possible to take the 8 hour driving course at this stage of the process, if you did not take it before. Schedule your appointment online to take the Learner's Permit Knowledge test from the DMV page: <https://www.dmvteen.ct.gov/dmv/do-it-online>.

#### *Original Documents to bring to the DMV for Learner's Permit (Written Test):*

- 1 – Passport (w/ I-94 card, visa or change of status information)
- 2 – Form I-20 or DS-2019
- 3 – Social Security Card or Social Security office denial letter. **If you don't have a Social Security Card and only have the Social Security denial letter, you MUST also bring one of these items to prove your identity:**

- A certified school transcript (from UConn or any other schools attended)
- Marriage or Civil Union certificate
- Out of State US photo driver license

- Employment Authorization card
- 4– 2 pieces of received mail from different sources (mail sent TO YOU - with your name and address and a stamp – to prove you live in CT)
- 5 – DMV application forms for Learner’s Permit (may also be obtained at the DMV): see <http://www.ct.gov/dmv/> for application forms.

**IMPORTANT:**

If you do **not** have a driver’s license from your home country, you must hold the learner’s permit for 90 days before you may take the Road Test to obtain your driver’s license. During this time, you may only drive if you are accompanied by an eligible “Trainer”. That person must be at least twenty years old and must have had a license for a least four consecutive years with no suspensions.

If you **do** have a home country license, the 90 day period is waived and once you have received your permit, you may schedule your road test.

**STEP 3: ROAD TEST**

After you have had the learner’s permit for at least 90 days (unless waived), and have completed the 8-hour driving course you are eligible to take the road test. You may schedule the road test at your convenience when you feel prepared to take it. You must bring:

1 –Proof that you have completed an 8 hour driving course in CT (see page 2 for schools), UNLESS you have a valid out-of-state license from another U.S. state, or a valid license from Canada, Germany or France.

For full details on DMV locations, procedures and forms please see: <http://www.ct.gov/dmv/>

**STATE ID APPLICANTS**

Applicants for a State ID must prepare the same identity documents (including applying for a Social Security Number for either the SSN card or SSN denial letter to confirm ineligibility) and apply in person at a DMV office that issues initial Licenses/IDs. You do not need to follow any of the steps related to driving (8 hour road test, written test, learner’s permit or road test).

**STUDENTS WITH A VALID LICENSE FROM THE U.S., CANADA, GERMANY OR FRANCE:**

You will be able to transfer your license to a CT state license. Please visit the following website for details on the required documents. <http://www.ct.gov/dmv/cwp/view.asp?a=805&q=244776>

If you currently own a car that is registered in another state, you are required to transfer registration to CT within 60 days. More information here:

<http://www.ct.gov/dmv/cwp/view.asp?a=810&q=245080> .

In order to register a vehicle in Connecticut you must have a valid CT driver’s license or non-driver identification (State ID).

## Driving Schools near the University of Connecticut

- Ask for information (price, time and location) about the required 8-hour CT Safe Driving Course
  - Ask for information (price, duration, location) for driving lessons (optional)
- See: <http://www.ct.gov/dmv> and search in the box for “Driving Schools” for more options.

### Willimantic/Windham

AAA Briarwood Driving Academy  
361 Boston Post Road  
North Windham, CT 06256  
(860)450-9732

<https://www.myeform3.net/AAACT/Student/OnlineSignup.aspx>

### EASTCONN Driver Education

Windham Mills, 4<sup>th</sup> Floor  
322 Main Street  
Willimantic, CT  
(860)428-7455

<http://www.registereastconn.org/driversed/>

### Vernon

All American Driving School  
27 Hartford Turnpike, Suite 201  
Vernon, CT 06066  
(860)871-8442

<http://www.allamericandriving.net/>

### Tolland

CC Driver Education  
68 Hartford Turnpike  
Tolland, CT 06084  
(860)875-8211

<http://ccdrievereducation.com/>

### Manchester/South Windsor

AAA Briarwood Driving Academy  
1500G Pleasant Valley Road  
Manchester, CT 06042  
(860)236-3261

<https://www.myeform3.net/AAACT/Student/OnlineSignup.aspx>

### Global Driving School

869 Sullivan Avenue  
South Windsor, CT 06074  
860-783-5533

<http://globaldrivingschoolct.com/>